



Partnership for the Future

Programme funded by the European Union

REQUEST FOR QUOTATION (RFQ)

UNDP Partnership for the Future P.O. Box 21642, 1590 Nicosia Cyprus	DATE: 3 March 2010
	REFERENCE: OUT (10) 34

Dear Sir/Madam,

United Nations Development Programme - "Partnership for the Future" (UNDP/PFF) programme, intends to procure services listed in the Annex I (Online Hosted Business Collaboration and Messaging ASP Solution). You are kindly requested to submit your quotation to UNDP-PFF office or email to pff@undp-pff.org before close of business on **29 March 2010, 16:00 EET (UTC+2)**.

CONDITIONS

Timeline:	Deadline for delivery of quotations: 29 March 2010, 16:00 EET (UTC+2).
Payment Terms:	UNDP shall, on the fulfillment of the Delivery Terms, make payment within 30 days of receipt of the Supplier's invoice.
Evaluation Criteria:	Total cost. Company experience with related projects. Ability to deliver by the deadline specified. Quality of the system proposed.
General Terms and Conditions:	Annex II - General Conditions for Professional Services
Language:	Documentation shall be in English.
Validity of Quotation:	60 days

PLEASE STATE/SUBMIT

- Breakdown of the quote according to the "Price Schedule Form"
- References for projects of a similar scope.
- CV(s) of the staff that will implement the solution.
- Timeline.

NAME, FUNCTIONAL TITLE:
Ali Tuzel, Operations Associate

Please do not hesitate to contact us for any further clarifications.

CONTACT:

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